Text in black should not be changed.

Text in green must be deleted. The ICZN 1999 Code and Linnaeus 1758 citations below should be kept as given unless they are not used, whereupon they can be deleted.

Text in blue should be replaced with content specific to the nomenclatural issue at hand.

**[if desiring only to conserve species-group usage] Case xxxx– [species] (currently [current combination; optional]; [taxonomic affiliation], [subordinate taxonomic affiliation]): proposed conservation of current usage by designation of a neotype**

**[if desiring to conserve usage at multiple taxa] Case xxxx– [taxa under threat]: proposed conservation of current usage by designation of a neotype for [nominal species] (currently [current combination; optional]; [taxonomic affiliation], [subordinate taxonomic affiliation])**

[Author]

*[Institutional address]*

([email address])

**Abstract.** The purpose of this application, under Article [75.5/75.6] of the Code, is to conserve the current usage of the [specific/generic/family-group] name [species and/or genus and/or family name in question] for a [species/genus/family] of [common name from geographical location] by setting aside all previous types and designating a neotype for [nominal species-group taxon]. [Summary of why taxonomic identity cannot be determined from the existing type (Art. 75.5) or why the existing type is not in taxonomic accord with the prevailing usage (Art. 75.6)] [Why stability and universality is threatened unless the existing type is set aside, and a neotype designated]

**Keywords.** Nomenclature; taxonomy; [class]; [order]; [family-group name(s) (in small capitals, with first letter capitalised)]; [genus-group name(s) (in italics)]; [specific name(s) (in italics)]; [vernacular name(s)]; [geographical region(s)]; [geological horizon (for fossils)].

[Nomenclatural issue in chronological order]

1[…x]. [Nomenclatural history of the nominal species-group name, include details of type specimen/s]

[x+1….y]. [Nomenclatural history of the higher taxonomic ranks in use as a consequence of the nominal species (e.g. typification, preoccupation), if relevant to the application]

[y+1…z]. [Discussion of why the existing type specimen/s conflicts with prevailing usage (Art 75.6) or is inadequately diagnostic (Art. 75.5). Mention any negative consequences as a result of the existing type. Discuss the proposed neotype, highlighting its merits in stabilising nomenclature.]

[z+1]. The International Commission on Zoological Nomenclature is accordingly asked:

(1) to use its plenary power to set aside all previous type fixations for the name [specific name of nominal species] as published in the binomen [nominal species, excluding author and year], and to designate as neotype specimen [specimen identifier] deposited in the [collection name, museum, institution or organisation], [city], [country] as the neotype;

[delete (2) if not required] (2) to place on the Official List of Generic Names in Zoology the name [nominal genus conserved] (gender: [masculine/feminine/neuter]), type species by [original designation/monotypy/subsequent designation by author, year]: [nominal species conserved by neotype designation];

(3) to place on the Official List of Specific Names in Zoology the name [specific name of nominal species] as published in the binomen [nominal species] and as defined by the neotype designated in (1) above;

[delete (4) if not required] (4) to place on the Official List of Family-Group Names in Zoology the name [nominal family conserved], type genus: [nominal genus conserved].

.

**References**

[author 1 last name] [author 1 initials in capitals, no spaces or periods], [author 2 last name] [author 2 initials in capitals, no spaces or periods] ([year]) [chapter title, only the first letter and proper nouns capitalised]. In: [editor 1 last name] [editor 1 initials in capitals, no spaces or periods] ([Ed/Eds]), [book title, only the first letter and proper nouns capitalised]. Volume [volume number]. [publisher], [city], [pagination, pp. = pages; pls.= plates].

Available at: [URL, URL is optional] [Last accessed on dd mmmm yyyy.]

[author 1 last name] [author 1 initials in capitals, no spaces or periods], [author 2 last name] [author 2 initials in capitals, no spaces or periods] ([year]) [article title, only the first letter and proper nouns capitalised]. [journal title, all principal words capitalised] [volume number] ([issue number]): [page number–page number].

doi: [nn.nnnnn/xxxxxxx, doi is optional]

ICZN (International Commission on Zoological Nomenclature) (1999) International Code of Zoological Nomenclature. Fourth Edition. The International Trust for Zoological Nomenclature, London, xxix + 306 pp.

Linnaeus C (1758) Systema naturæ per regna tria naturæ, secundum classes, ordines, genera, species, cum characteribus, differentiis, synonymis, locis. Tom. I. Editio decima, reformata. Laurentii Salvii, Holmiæ [= Stockholm], [4] + 824 pp.